



Campus Safety Committee Meeting Minutes

Members

([P] indicates member present at today's meeting)

Employee Represented:

- [P] Nellie Bass (NB), Center for Student Health & Counseling
- [P] Paul Boevers (PB), Transportation & Parking Services
- [P] Deanna Britton (DB), College of Liberal Arts & Sciences
- [P] Benjamin Crall (BC), College of Engineering & Computer Science
- [P] Erica Hunsberger (EH), Environmental Health & Safety
- [P] Michael Jantzen (MJ), Office of Information Technology
- [P] Alyssa Koida (AK), Global Engagement & Innovation
- [P] Joe Potter (JP), Facilities & Property Management
- [] Clare Quinn (CQ), College of Liberal Arts & Sciences, Chair
- [P] Jeffrey Smith (JS), Diversity & Multicultural Student Services

Employer Represented:

- [] Todd Bauch (TB), Campus Recreation
- [] Erin Burns (EB), Helen Gordon Child Development Center
- [P] Maddie Franke (MF), University Housing & Residence Life
- [P] Josh Hendricks (JH), Campus Public Safety Office
- [] Marcos Ordaz (MO), School of Business
- [P] Jeffrey Rook (JR), Environmental Health & Safety
- [] Lisa Sablan (LS), Research & Graduate Studies
- [P] Melissa Scholl (MS), Human Resources
- [P] Mercedes Youngston (MY), Conferences & Events

Alternate:

- [] Ed Ivory (EI), College of Engineering & Computer Science

Ad Hoc:

- [] Angel Antonucci (AA), Environmental Health & Safety
- [] Tiara Halsey (TH), Emergency Management
- [] Nikki Ludd (NL), Environmental Health & Safety

Meeting Call to Order

Date: 2/11/2026

Time: 1:01 pm

Quorum Met: Y

Approval of Meeting Minutes from Previous Meeting (Vote)

[x] indicates members vote

- Minutes approved as is
- Minutes approved with minor corrections
- Minutes not approved – corrections required
- Minutes not approved – quorum not met



Announcements

(Whom provided by, description of the announcement, date of event or impact, if applicable)

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Presentations / Discussions

(Whom provided by, description of presentation or discussion, date of event or impact, if applicable)

- Determination of next inspection location and date –
 - As previously discussed, Millar Library and Cramer Hall are current options.
 - JP – Cramer Hall is very large and will need more participants.
 - JH – During spring break and finals week, it would be ideal to avoid ML.
 - A decision will be made once a list of participants is determined. Two groups of people would be ideal and the building may need another inspection if some spaces cannot be covered.

Accident / Injury Report (provided by Human Resources)

Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

- 1/15/26, SRTC, Staff – I tried to move a shred bin from the chemistry office space into our shared office space (from SRTC 262 to 134) and pulled something in my back.
 - EHS has looked into this incident and reviewed proper lifting procedures.
- 1/14/26, KMC, Staff – missed the bottom stair. sprained my ankle/foot.
 - EHS has looked into this incident, and a full update is pending.

Non-Reportable Incidents

(Date of incident, location, description of incident, committee recommendations)

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Quarterly Inspection Update (provided by EHS staff)

Next building to be inspected: Cramer Hall

Quarter of inspection: Winter

Completed Inspection Review

(Date of inspection, locations inspected, description of inspection findings, description of follow-up or resolutions, if applicable)

- [Inspection Sheet \(blank\)](#)

Old Action Items and Safety Concerns

(Date reported, description of action item/safety concern, whom it was assigned to, description of follow-up, date investigated/resolved)

- MY – Several weeks ago, someone pulled the fire alarm at SMSU. Evacuation was successful and quick. Discuss with Nikki Ludd on better procedures for ‘all clear’ announcements.
 - Will follow up next meeting 10/8/25.
 - Forgot to discuss, will follow up 11/12/25.
 - NL not present to discuss, MY will reach out and report back next meeting, 12/10/25.
 - MY has not done this yet and will report back next meeting, 2/11/26.
 - ML has discussed with NL. The first responders had made the announcement to several people on Broadway, but it was not fully communicated throughout the Park Blocks. NL suggested that communication between SMSU management and EHS should be a focus during future incidents.
- JS – On the fourth floor of Parking Structure 2, the exposed skybridge is extremely slippery. There are mats at either end, but the bare expanse between them is problematic.
 - JP – There were likely mats in this area that have since been removed. A work order should be made to Custodial to add these back. Update on this request next meeting, 12/10/25.
 - JP – These mats have not yet been moved back and are currently only inside at the entrances. A work order was submitted and transferred to Custodial, and JP has reminded them to complete this. Report back for completion next meeting, 1/14/26.
 - JP – Custodial is currently discussing the best method to address slippage. JS is advised to check in with them (he is not in attendance). Progress will be reviewed again on 2/11/26.
 - JP is unaware of where this currently stands. If no updates have been made on the work order portal, he suggests contacting 2-FIX for an update. This issue will be closed-out for now.

- JS and staff regularly use this skybridge and it still presents a slipping hazard despite current walkoff mats.

Rounds / New Safety Concerns

(Reported by, description of safety concern, description of committee recommendations, whether follow-up is required as an action item)

- BC – EHS employees have been stationed at the Engineering Building this week.
 - JR – EHS is hosting [Lab Safety Awareness Week](#), including daily tabling at EB and SRTC.
- DB – The Speech and Hearing Clinic has been expressing concerns over fire safety evacuations, training, and procedures for staff and occupants, as well as availability of Stryker chairs. NL has reached out and DB is unaware of the current status of these concerns.
 - JR – Speech and Hearing will be moved from its current location at UCB to the fourth floor of FMH soon. Conversations are being held with management on reviewing fire safety procedures to fit the needs of this move.
- JP – EHS and MY should have a discussion regarding the frequent removal of pedestrian bollards from the loading dock between SMSU and FMH, with bollards not being replaced afterwards. It's suspected that this is due to vendor activity. The empty posts are a potential trip hazard, particularly given that they blend into the walkway and this is a high traffic area.
 - MY has been replacing these and will check the posts more frequently. Vendors often have a number of different drivers, so this may be difficult to enforce. MY will discuss with contractors when possible.
 - EH – Can these posts be painted a more visible color, reducing the trip hazard?
 - JP – Yes, this is a possibility. Cones have also been used in the past. There is a meeting this Friday on addressing other campus bollards, so this issue can be added.
 - JR – This can be a discussion with FPM and TAPS. Some bollards are being replaced throughout campus currently, with more visible coloring. The loading dock bollards could be swapped out with these as well.
- NB – On 2/5 at around 4:30pm outside SHAC on Hall St., there was heavy FBI and PPB presence with unknown cause. There was no timely warning from CPSO and occupants were unable to leave the building. When and why are timely warnings given out?
 - JH – He was not onsite at this time, and the crime log has not listed this incident. He has reached out to the CPSO records coordinator. If incidents that potentially require a timely warning go through CPSO dispatch, it is immediately coordinated with University Communications and the Incident Management Team. JH will follow up when he has more information.

- Update: At 2:40pm today, JH emailed the CSC stating,

'... According to CPSO's Dispatch Manager, "This was a targeted PPB mission for a drug arrest, that's the best we know. CPSO was not involved."

Our Campus Police would much prefer to know about these "missions" ahead of time. Obviously that should have come from PPB, which has happened in the past, but did not get messaged out this time for reasons unknown.

I would like to think that a timely warning would have been sent out, at least to SHAC occupants, if CPSO was involved in this. With that said, I encourage you all to call CPSO Dispatch (503-725-4407) if you happen to be affected by police activity without prior notice. We always want to know what's happening on campus.'

- There were two recent protests, unrelated. JH will follow up with more information.

- Outside the City Tower near FAB and EB, on 2/5. PPB responded.
- Outside SHAC. Per NB, there was one arrest.

- MY –

- The SMSU mezzanine elevator shutdown will instead occur later than announced, starting 2/16. Suite 119 has an alternate elevator that you may request access to.

- There will be a crane pick outside SMSU that will close the Broadway entrance on 2/23. Building-wide correspondence will be sent out this week.

- JS – The Broadway entrance is the only entrance available to the public. Will there be a replacement?

- MY – Yes, likely the Cramer Hall entrance given it is ADA accessible. This will be included in the correspondence.

- JP –

- There will be many construction projects occurring this summer, including:

- The demolition of the Blackstone and Montgomery Residence Halls, and the nearby bike garage. This large portion of campus will be fenced-off, except for Simon Benson House.

- JS – What will happen to the nearby food carts?

- JR – He is unaware at this time.

- The demolition of the Art Building and Annex, sometime before the end of the year.
 - The expansion and renovation of ITECK.
 - Elevator modernization at the Fourth Avenue Building, Millar Library, and SMSU.
 - Finalization of the Art and Design Building, on-track for occupancy around May.
 - The demolition and renovation of the second floor of FMH, converted to the new location for SHAC.
 - If you are not signed up for campus impact notices for your spaces, please do so. The [FPM site](#) also tracks these notices.
- PSU's Emergency Management will be hosting PSU Viking Preparedness Week, including tabling events from March 2nd to the 5th at southwest Montgomery outside USB and KMC. An escape room temporary building will also be brought out. This will be a great opportunity to learn more about preparing yourself and your workplace for emergencies. More information will be coming soon.

New Action Items

(Whom it was assigned to, description of action item/safety concern, expected date of follow-up)

- JP – EHS and MY should have a discussion regarding the frequent removal of pedestrian bollards from the loading dock between SMSU and FMH, with bollards not being replaced afterwards. It's suspected that this is due to vendor activity. The empty posts are a potential trip hazard, particularly given that they blend into the walkway and this is a high traffic area.
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Meeting Adjourned

Time: 1:35 pm

Next Meeting

March 11, 2026

Location: Zoom